

UCSB Research Memorandum of Understanding (MOU) Process

- PI/Sponsor request unfunded collaboration with UCSB
- PI completes the MOU Collaboration Questionnaire located at <https://globalengagement.ucsb.edu> and has it signed by the cognizant Department Chair and Dean
- PI sends the completed and signed MOU Collaboration Questionnaire to contact@globalengagment.ucsb.edu

- Office of Research reviews and edits the MOU, working with the EVC and other Partners as listed below

IS THERE A RESEARCH COMPONENT?
(Determined by OR/EVC)

IF YES

IF NO

IS ORU
INVOLVED?

YES

NO

OFFICE OF RESEARCH WILL DETERMINE IF THE MOU REQUIRES REVIEW BY THE FOLLOWING:

- OISS – If foreign visiting faculty, researchers, or students involved
- Graduate Division – if students exchange involved
- EAP UC Study Abroad – if incoming/outgoing students involved
- UCSB Extension – if incoming exchange students involved
- EVC – if it is an international collaboration and requires University resources

EVC OFFICE WILL DETERMINE IF THE MOU REQUIRES REVIEW BY THE FOLLOWING:

- Academic Senate – if visiting faculty or researchers involved
- OISS – if foreign visiting faculty, researchers or students involved
- Graduate Division – if students exchange involved
- EAP UC Study Abroad – if incoming/outgoing students involved
- UCSB Extension – if incoming exchange students involved