UCSB Research Memorandum of Understanding (MOU) Process
Includes a Research Component

PI/Sponsor request collaboration with UCSB

PI completes the MOU Collaboration Questionnaire located at GlobalEngagement website and has it signed by the cognizant Department Chair and Dean.

The completed and signed MOU Collaboration Questionnaire is sent via contact@goblaengagement.ucsb.edu with a draft copy of the MOU, as applicable.

Office of Research reviews and edits the MOU, working with EVC and other partners as listed below.

If ORU
Office of Research will determine if the MOU requires review by the following:
1) OISS - if foreign visiting faculty, foreign researchers, foreign students involved
2) Graduate Division - if students exchange involved
3) EAP UC Study Abroad - if incoming/outgoing Students involved
4) UCSB Extension - if incoming Exchange Students involved
5) EVC - If it is an international collaboration and requires University Resources.

If Non-ORU
Office of Research will send the MOU to the EVC.

The EVC will determine if the MOU requires review by the following:
1) Academic Senate - if visiting faculty/researchers involved
2) OISS - if foreign visiting faculty, foreign researchers, foreign students involved
3) Graduate Division - if students exchange involved
4) EAP UC Study Abroad - if incoming/outgoing Students involved
5) UCSB Extension - if incoming Exchange Students involved

NOTES: If a Foreign Collaborator, T.Cheng to be copied. All Intellectual Property (IP), licensing terms, and/or Material Transfer Agreement (MTA) language will be removed from the MOU.
UCSB will not accept any export controlled materials in connection with an MOU.