UCSB Memorandum of Understanding (MOU) Process

No Research Component

1. PI/Sponsor request unfunded collaboration with UCSB
2. PI Completes the MOU Collaboration Questionnaire located on the GlobalEngagement website and has it signed by the cognizant Department Chair and Dean
3. PI sends the completed and signed MOU Collaboration Questionnaire to contact@globalengagement.ucsb.edu
4. The EVC will determine if the MOU requires review by the following:
   1) Academic Senate – if visiting faculty/researchers involved
   2) OISS – if foreign visiting faculty, foreign researchers, foreign students involved
   3) Graduate Division – if student exchange involved
   4) EAP UC Study Abroad – if incoming/outgoing students involved
   5) UCSB Extension – if incoming exchange students involved

NOTE: If a Foreign Collaborator, T. Cheng to be copied. All Intellectual Property (IP), licensing terms, and/or Material Transfer Agreement (MTS) language will be removed from the MOU. UCSB will not accept any export controlled materials in connection with an unfunded MOU.