UCSB Research Memorandum of Understanding (MOU) Process

- PI/Sponsor request unfunded collaboration with UCSB
- PI completes the MOU Collaboration Questionnaire located at https://globalengagement.ucsb.edu and has it signed by the cognizant Department Chair and Dean
- PI sends the completed and signed MOU Collaboration Questionnaire to contact@globalengagement.ucsb.edu

- Office of Research reviews and edits the MOU, working with the EVC and other Partners as listed below

IS THERE A RESEARCH COMPONENT? (Determined by OR/EVC)

IF YES
- IS ORU INVOLVED?
  - YES
    - OFFICE OF RESEARCH WILL DETERMINE IF THE MOU REQUIRES REVIEW BY THE FOLLOWING:
      - OISS – If foreign visiting faculty, researchers, or students involved
      - Graduate Division – if students exchange involved
      - EAP UC Study Abroad – if incoming/outgoing students involved
      - UCSB Extension – if incoming exchange students involved
      - EVC – If it is an international collaboration and requires University resources
  - NO

IF NO
- EVC OFFICE WILL DETERMINE IF THE MOU REQUIRES REVIEW BY THE FOLLOWING:
  - Academic Senate – if visiting faculty or researchers involved
  - OISS – if foreign visiting faculty, researchers or students involved
  - Graduate Division – if students exchange involved
  - EAP UC Study Abroad – if incoming/outgoing students involved
  - UCSB Extension – if incoming exchange students involved